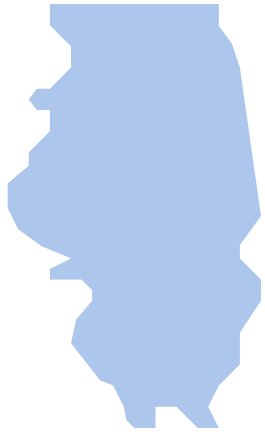


# RN licensure: A guide to get licensed in Illinois



## Overview

|                      |     |
|----------------------|-----|
| eNLC                 | Yes |
| Walk through         | No  |
| Temporary license    | Yes |
| Nursys participation | Yes |

## Fees

|                             |      |
|-----------------------------|------|
| Endorsement application fee | \$50 |
| Temporary fee               | \$25 |

## Timing

|                   |   |
|-------------------|---|
| Permanent license | Approximately 4-8 weeks upon receipt of all required materials            |
| Temporary license | No set timeline because the Board provides these on a case-by-case basis. |

Ensuring you or your providers become licensed registered nurses (RN) in Illinois doesn't have to be an intimidating process. With the right planning and understanding of each step, it can be an exciting journey toward a rewarding career for your providers and growth for your organization. Our guide will walk you through the fees, timelines, renewal processes and key things to know to get an RN license in the Prairie State.

## License renewals

**Cadence: Every 2 years**

### Required contact hours

Complete 20 required contact hours from the approved list of [pre-approved sponsors](#).

- If this is your first time renewing your IL RN license you do not need to complete the continuing education requirements.
- Each licensee is responsible for maintaining records of completion of continuing education and shall be prepared to produce the records if requested by the Department.
- Your continuing education hours used to satisfy the continuing education requirements of another jurisdiction may be applied to fulfill the continuing education requirements of the State of Illinois for your RN re-licensure.

### Renewal fee

The renewal fee is \$40.



# Licensure by endorsement process

## For a permanent license

**1. Follow these instructions to create a profile online**

**2. Complete the application for Licensure by Endorsement online**

- Provide a valid United States Social Security Number or submit the SSN Affidavit form
- Submit name change information (if applicable)

**3. Complete the temporary nursing permit form (if applicable)**

**4. Pay the associated fees.**

**5. Provide photocopies of all active nursing licenses and/or temporary licenses from other jurisdictions.**

**6. Official, notarized transcripts from your nursing school.**

- You can open them yourself and upload a copy - your nursing school does not need to send them directly to the Illinois Board on Nursing.

**7. Record of Licensure: list all other related or unrelated professional licenses held in Illinois or another state(s).**

- If the state(s) participate in Nursys, you must complete the Nursys verification process, pay their fee and designate Illinois as the receipt of the verification.
- If the state(s) does not participate in Nursys, you must contact their state Boards directly for further instructions. They will need to submit an official Verification of Licensure form to the Illinois Board of Nursing on your behalf.

**8. Submit your fingerprints to the department - the results can be pending.**

**9. Provide all personal history information including:**

- Criminal History
- Felony Convictions
- Dishonorable discharge from military service
- Disease or conditions that may interfere with professional work
- Denial of a prior professional license
- Failure to comply with a child support order, defaulting on a student loan, or defaulting on taxes



## 10. If domestically educated, please provide the following:

- Education Form (ED-NUR) signed by the Dean or Director of your nursing program with the school seal affixed.
- A copy of your official transcripts with a school seal affixed.

## 11. If foreign educated, please provide the following:

- Education Form (ED-NUR) signed by the Dean or Director of your nursing program with the school seal affixed.
- A copy of your official transcripts with a school seal affixed.

## 12. Temporary Military Permit (if applicable)

*The Illinois Board of Nursing does not break out different processes for obtaining a temporary license vs a permanent. The Board recommends you complete all the required steps and they will decide if a temporary license is needed. Usually, if they are awaiting the results of your background check one will be issued.*

## Things to know

1

### Application process

You have three (3) years from the date your application is received by the Department or Continental Testing Service, Inc. to complete the application process. If the process is not completed in three (3) years, your application will be denied and the fee forfeited.

2

### Documentation

All documents in a foreign language must be accompanied by an original, notarized translation that has been transcribed by a person other than the applicant, who is fluent in both English and the language of the document(s). The translator shall certify to the above requirements as well as to the accuracy of the translation.



# Evaluating which states to license in and finding your strategic advantage

## Things to consider

When determining which states to pursue medical licensure in, it's essential to weigh the potential benefits against the complexity and cost of the process. Illinois has a vast and diverse patient population. If you're aiming to position yourself in a competitive market with vast opportunities, the investment in an Illinois license might prove advantageous in the long run.

Evaluate your long-term goals, available resources and timeframe to strategically choose your licensing paths.

## Getting RN licensure in Illinois is simplified with Medallion

If you and your providers are pursuing licensure as a registered nurse in Illinois, you need more than just a step-by-step checklist: you need Medallion.

Medallion makes it easy to navigate the licensure process for healthcare professionals. We help keep you on track and compliant with all state-specific requirements and regulations.

With Medallion, obtaining an RN license becomes a streamlined process. We assist with the completion of necessary documentation, guide you through the application process, and provide resources

for continuing education requirements - all from one centralized platform.

Whether your provider is a local graduate, a nurse from another state seeking endorsement or a foreign-educated nurse, Medallion simplifies the complexities of obtaining an RN license in Illinois on their behalf. Learn more and get in touch [here](#).

Remember to stay organized, be patient and always keep up-to-date with the Illinois Board of Registered Nursing's latest guidelines. Good luck!

